



# 41ST ANNUAL CONVENTION

## County Officials Association of Tennessee

November 15-19, 2009 • Marriott Nashville Airport, Nashville, Tennessee

# TENTATIVE SCHEDULE

All times CST. All events are at the Marriott Nashville Airport Hotel unless otherwise noted.

### Monday, November 16

- 12 noon.....Pipe and Drape Setup for Vendor Exhibits
- 3 pm.....Vendor Setup
- 3 pm.....Registration Opens

### Tuesday, November 17

- 8 am.....Registration and Vending Area Open
- 9:30 am.....Vending Area Break # 1
- 10:30 am.....Opening General Session
- 11:30 am.....Vending Area Break # 2
- 11:45 am – 1:00 pm.....COAT Board Meeting
- 1 pm – 3 pm.....COCTP Training Session
- 1 pm – 3 pm.....COCTP Training Sessions
- 3 pm – 3:15 pm.....Vending Area Break # 3
- 3 pm – 5 pm.....COCTP Training Session
- 3 pm – 5 pm.....COCTP Training Session
- 6:30 pm – 11:30 pm.....President’s Reception

### Wednesday, November 18

- 8 am – 4 pm.....Affiliate Meetings
- 6:30 pm.....Annual Awards Banquet

### Thursday, November 19

- 8 am.....Continental Breakfast
- 9 am.....Annual Business Meeting and Election of Officers

### CONVENTION INFORMATION

Please bring **door prizes** and collect **goody bag items** for the convention.

- Inform **Donna Simpson**, Bradley County Clerk and Door Prize Chair, 423.728.7226, about what the door prizes are.
- Contact **Debbie Tittle**, Unicoi Register of Deeds 423.743.6104 about the items you have for our conference goody bags. Remember we need to fill about 300 bags, so start gathering items soon.
- Please contact **Kristie Maxwell**, Tipton County Trustee

901.476.0211 and **Claudia Peeler**, Tipton County Register of Deeds 901.476.0204, Co-Chairs of the Vendor Committee, about the possible vendors.

### DIRECTIONS TO MARROITT NASHVILLE AIRPORT

Follow I-40 West to Exit 215 B (Briley Parkway). Continue Briley Parkway to the next exit which is Exit 7 (Elm Hill Pike). Upon exiting, turn right at the bottom of ramp (this will be Elm Hill Pike). Continue to the next red light, and turn right (Marriott Drive). Nashville Marriott Hotel will be at the top of the hill on the right.



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# REGISTRATION FORM

Please use one form per registrant and complete the form as you wish your name badge to read. Duplicate this form as necessary.

Name: \_\_\_\_\_

County (if applicable): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

## REGISTRATION FEES

(Every person must register and have a badge to participate in any meeting or activity.)

Please check:

- \$175 per person (mailed on or before October 19, 2009)
- \$200 per person (paid after October 19, 2009)
- \$110 spouse/guest registration (Not attending meetings. Deputies, government officials, and employees should register as attendees.)
- \$85 Wednesday, one day meeting only (Banquet ticket not included.)

\$ \_\_\_\_\_ **TOTAL SUBMITTED**

## CANCELLATION POLICY

Deadline to cancel is October 19, 2009. Refund of the fees paid, less an administrative fee of \$45, will be made if cancellation is received by October 19, 2009. Cancellations after October 19, 2009, and no-shows forfeit the registration fees. Substitutions are accepted.

## HOTEL ACCOMMODATIONS

Attendees can make their hotel reservations online visiting: <http://www.marriott.com/hotels/travel/BNATN?>

If you plan on arriving Sunday or Monday or plan on staying after the conference, contact the hotel directly at 615.889.9300 to make your reservations. The conference room rate is \$129 for double/king rooms. Cutoff date for conference rate is Tuesday, October 20, or until the conference rooms are sold out.

## NOTICE

In consideration for registration for this conference, the registrant, for self and others subject to the registrants' control, agrees to hold harmless the County Officials Association of Tennessee, its employees, agents and assigns for any liability as to any injury, damage, or loss to person or property caused by such person or person under the control of such person, during the conference and all times attendant thereto.

## CONTACT

Contact Vendor Chairs **Kristie Glass Maxwell** (Tipton Co. Trustee at 901.476.0211) or **Claudia Peeler** (Tipton Co. Register at 901.476.0204) about any potential vendors for the conference. Remember to bring your door prizes!!

Mail completed registration form and payment to:  
**COAT Convention • 226 Capitol Blvd., Suite 210 • Nashville, TN 37219**



**COUNTY OFFICIALS ASSOCIATION OF TENNESSEE**  
226 Capitol Boulevard, Suite 210  
Nashville, TN 37219  
[www.coatn.org](http://www.coatn.org)

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**41ST ANNUAL**  
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